

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
December 10, 2012

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:05 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, trustees – Hendrick, Klutman, Mackey, Simmons, Whorley, DPW Bowen

Absent: None

Guests: Nancy Thornton

Motion was made by Simmons, supported by Klutman, to approve the Regular Agenda. All yeas.

Public Comments

Nancy Thornton, a Saranac Village resident, was in attendance representing a group of village residents who have specific questions regarding various village business, including, but not limited to; number of village employees, their rate of pay and benefits, how are open positions advertised, how much equipment is owned by the village and what is the age of the equipment, how many buildings are owned by the village and are they covered by insurance, how are tax dollars spent, are surrounding townships contributing to the purchase of the new fire engine and what training are firemen required to have.

Thornton suggested and council discussed the possibility of an annual newsletter that would address some of these questions. Straubel mentioned that financial information is made available thru the Transparency Reporting required by the State of Michigan. The reports can be found on the village website and hard copies are available at the village office.

Straubel will provide Thornton with a FOIA (Freedom of Information Act) form, to formally request the specific information being sought.

Motion was made by Whorley, supported by Simmons, to accept the minutes of the November 12, 2012 Regular Meeting. All yeas.

Motion was made by Simmons, supported by Klutman, to approve the Treasurer's Report of November 30, 2012. All yeas.

Council members inquired about various Accounts Payable items.

Motion was made by Whorley, supported by Simmons, to approve the Accounts Payable of December 10, 2012 in the amount of \$60,760.80.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Straubel noted that she will be attending a Rate Study Workshop January 29th and 30th. The workshop is sponsored by Michigan Rural Water Association.

The Zoning Administrator's report was reviewed.

The Planning Commission held a Public Hearing December 4th, to receive comments regarding proposed updates to the Village of Saranac Master Plan. After the Public Hearing was closed, at which no public comments were heard, Planning Commission members approved a Resolution to amend the Master Plan as presented.

Council members reviewed two proposed Resolutions in regard to the Village of Saranac Master Plan.

Motion was made by Klutman, supported by Simmons to adopt Resolution No. 121012A (copy attached), a Resolution to Retain Final Authority for Adoption of the Village Master Plan. Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Motion was made by Whorley, supported by Hendrick to adopt Resolution No. 121012B (copy attached), a Resolution Approving and Adopting the Village Master Plan. Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Committee Reports

Parks & Recreation

The village received notification from the MDNR, that they were not awarded the Recreation Passport Grant, which was for Scheid Park play structure replacement. Preliminary indications for the Trust Fund Acquisition Grant for park land acquisition looks positive, however a formal notice has not been received from the state.

Public Safety

As of the meeting date, Mackey had not received an ICSD statistic report.

Per Darby, specs are complete for the new mini pumper. Bids will be sought by invitation from three different companies and will be due back by mid-January.

Darby reported that Berlin Township submitted a letter stating that they wished to continue a relationship with the Saranac Fire Department where they share only in the operating expenses of the department, as they have in the past. They do not wish to contribute to capital expenditures.

Keene Township has signed an agreement with the Fire Department and Easton Township is expected to approve and sign an agreement at their January meeting.

Buildings & Grounds

Straubel received correspondence from Durk's Works, indicating that the price range for a new laptop is \$600 - \$1,500, depending on how it is set up. If the village wanted to go with a ruggedized laptop, the cost would be \$2,000 - \$3,500.

The laptop will initially be used to download video from surveillance cameras and possibly maps of the water system, per Bowen. The laptop could also be utilized by the Village Clerk, for purposes of taking meeting minutes.

Motion was made by Klutman, supported by Whorley, to purchase a new laptop, at a cost not to exceed \$1,500.00.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Water & Sewer

Per Klutman, the water portion of proposed work on Dewitt Street for the 2013/2014 budget year is \$53,110.00. Straubel will incorporate that into the water/sewer budget.

Streets

Klutman and Bowen reported on the Street Committee's meeting with Todd Richter, Fleis & VandenBrink Engineer. Klutman stated that in order to keep on track with the Streets Capital Improvement Plan, the village will need to expend an average of \$150,000.00 per year on street projects.

Klutman has submitted 2013/2014 Street Budget numbers to Straubel in the amount of \$175,690.00, for work on Dewitt and Parsonage Streets.

Per Straubel, sidewalk repairs will be accounted for in the Streets Repairs and Maintenance budget.

Budget – No report.

Personnel

Darby informed council members, that health insurance premiums for the current village plan would be increasing by 27%. At the current employee contribution rate of 15%, the village would exceed the hardcap set by the State of Michigan, therefore employees would be responsible for most of the 27% increase in premium. The Personnel Committee recommends a change in the health plan, which would result in increased deductibles, office visits and co-pays for the employee, but a premium cost similar to the current plan. Dental and Vision premiums are increasing only slightly, therefore the Personnel Committee recommends staying with the current plans.

Bowen requested that the change in health insurance benefits be explained to all village employees. Straubel will contact Bill Lewis, agent for the village, as he has offered in the past to meet with village employees and address any questions/concerns they may have in regard to insurances.

Motion was made by Mackey, supported by Simmons, to accept the recommendation of the Personnel Committee to change to BCBS's Simply Blue PPO – Plan 500 and Blue Preferred Rx Prescription Drug Coverage, effective January 1, 2013.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

The Personnel Committee further recommends that the village continue the 6% contribution to the employee's SEP Plan, as well as a 3% cost of living wage increase effective with the new fiscal year beginning 3/1/13.

Motion was made by Klutman, supported by Mackey, to accept the Personnel Committee's recommendation of a 6% contribution to employee's SEP Plan and a 3% cost of living wage increase, effective 3/1/13.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

The Personnel Committee further discussed a wage incentive for DPW Simmons, for becoming a Certified Playground Safety Inspector, and recommends no increase. Council members concurred.

Public Comments – None.

Additional Business – None.

Meeting adjourned at 8:40 p.m.

Roberta Jo Smith, Clerk

**VILLAGE OF SARANAC
COUNTY OF IONIA, MICHIGAN**

Minutes of a regular meeting of the Village Council of the Village of Saranac, held at the Village Office, 27 N. Bridge Street, Saranac, Michigan, on the 10th day of December, 2012, at 7:00 p.m.

PRESENT: Members: Hendrick, Klutman, Mackey, Whorley, Simmons, Darby

ABSENT: Members: None

The following preamble and resolution were offered by Klutman and seconded by

Simmons:

**RESOLUTION No. 121012A
RESOLUTION TO RETAIN FINAL AUTHORITY
FOR ADOPTION OF THE VILLAGE MASTER PLAN**

WHEREAS, the Planning Commission of the Village of Saranac has prepared a proposed amended Village Master Plan and has submitted the plan to the Village Council for its consideration; and

WHEREAS, the Village Council has reviewed a draft of the amended Village Master Plan and previously authorized the distribution of said Master Plan for review and comment by the various adjoining units of government, and by the county review agencies and by the public; and

WHEREAS, Michigan Planning Enabling Act allows the Village Council, after agency comments and public hearing and approval by the Planning Commission, to exercise its authority to officially adopt said Master Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Saranac Village Council, upon completion of the long range planning process, retains the final authority to adopt or reject the proposed Master plan.

ON ROLL CALL, the vote this 10th day of December, 2012 was as follows:

AYES: Members: Hendrick, Klutman, Mackey, Whorley, Simmons, Darby

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

Roberta Jo Smith
Roberta Jo Smith, Village Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Village Council of the Village of Saranac at a regular meeting thereof held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Roberta Jo Smith
Roberta Jo Smith, Village Clerk

VILLAGE OF SARANAC

COUNTY OF IONIA, MICHIGAN

Minutes of a regular meeting of the Village Council of the Village of Saranac, held at the Village Office, 27 N. Bridge Street, Saranac, Michigan, on the 10th day of December, 2012, at 7:00 p.m.

PRESENT: Members: Hendrick, Klutman, Mackey, Simmons, Whorley, Darby
ABSENT: Members: None

The following preamble and resolution were offered by Whorley and seconded by Hendrick:

RESOLUTION NO. 121012 B

RESOLUTION APPROVING AND ADOPTING VILLAGE MASTER PLAN

WHEREAS, the Saranac Village Planning Commission has prepared a proposed amended Village Master Plan for the future use, development and preservation of lands within the Village, in accordance with procedures set forth in the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3839;

WHEREAS, on December 4, 2012, the Planning Commission held a public hearing to consider approval of the proposed amended plan, following the publication of notice and after expiration of the statutory comment period, in accordance with the Michigan Planning Enabling Act;

WHEREAS, on December 4, 2012, the Planning Commission approved the proposed Master Plan by a 2/3 vote of its members; and

WHEREAS, pursuant to Section 43(3) of the Michigan Planning Enabling Act, the Village Council has adopted a resolution asserting its right to approve or reject the Village Master Plan, after approval thereof by the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

3. The Village Council hereby approves and adopts the Village Master Plan approved by the Village Planning Commission on December 4, 2012 and attached hereto as Exhibit A.

4. Pursuant to Section 43(3) of the Michigan Planning Enabling Act, the Saranac Village Master Plan is effective as of the date of this resolution. The Village Council hereby directs that copies of the plan be distributed to the Township of Boston, the Ionia County Planning Commission and other public bodies as required by the Act.

5. The Village Council thanks the members of the Planning Commission for their work in the preparation of the Master Plan. The Village Council expects that the Master Plan will be a valuable tool for addressing future needs regarding land use, development and preservation of the Village. The Council believes that the Master Plan, with revisions from time to time, will serve the Village well for many years to come.

AYES: Members: Hendrick, Klutman, Mackey, Simmons, Whorley,
NAYS: Members: None. Darby

RESOLUTION DECLARED ADOPTED.

Roberta Jo Smith
Roberta Jo Smith, Village Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Village Council of the Village of Saranac at a regular meeting thereof held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Roberta Jo Smith
Roberta Jo Smith, Village Clerk