

VILLAGE OF SARANAC  
REGULAR MEETING MINUTES  
December 9, 2013

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:02 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, trustees – Doll, Klutman, Mackey, Simmons, Whorley; DPW Bowen, DPW Simmons

Absent: None

Guests: Jeanne Vandersloot – Zoning Administrator  
David Brooks – Boy Scout Troop 71

Motion was made by Whorley, supported by Klutman, to approve the Regular Agenda. All yeas.

Public Comments

David Brooks, with Boy Scout Troop 71 of Saranac, stated that he is looking for Eagle Scout project recommendations to be completed by the Spring of 2014. He stated that he could make and install benches for along the rail trail.

Klutman suggested a batting cage at Scheid Park. Mackey stated that putting in a path between the rail trail and Scheid Park, with a respite spot, might be a nice project. Also, signage for the trail would be nice.

Doll suggested that David research the projects suggested, make a decision on which project he would like to pursue, then speak with DPW Simmons regarding the specifics of the project.

Brooks stated that he would come to next month's meeting with a proposal.

Jeanne Vandersloot, Zoning Administrator for the Village of Saranac, was in attendance to review her November report to council, and answer any questions that may arise.

There are several cars parking at one address that are driving across the sidewalk which could cause it to crack. Vandersloot questioned if the village should start enforcing the ordinance pertaining to driving across sidewalks. Vandersloot will make contact with the village attorney and the ICSD Deputy assigned to Saranac patrol, to determine if a citation would be issued by Vandersloot or law enforcement.

Klutman suggested that the village send a flyer informing property owners of the ordinance pertaining to driving across sidewalks.

Mackey inquired about the plans for 58 Bridge Street. At this point a request has been made for demolition only, not construction.

Motion was made by Mackey, supported by Simmons, to accept the Regular Meeting Minutes of November 11, 2013. All yeas.

Motion was made by Mackey, supported by Klutman, to approve the Treasurer's Report of November 30, 2013. All yeas.

Council reviewed Application for Payment No. 3, submitted and recommended by Fleis & VandenBrink Eng., on behalf of CL Trucking & Excavating, LLC, for the Dewitt and Parsonage Street Improvements Project, in the amount of \$14,590.53.

The Street Improvements Project is complete except for a second seeding that may be needed next spring. Fleis & VandenBrink recommend retaining 1% of the contract, until such time. Council concurred.

Motion was made by Whorley, supported by Mackey, to approve Application for Payment No. 3 from CL Trucking & Excavating, LLC, in the amount of \$14,590.53.

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Council discussed various accounts payable items.

Motion was made by Mackey, supported by Whorley, to approve the Accounts Payable of December 9, 2013 in the amount of \$76,498.40.

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

The Planning Commission did not meet.

Motion was made by Mackey, supported by Klutman, to designate Timothy J Simmons as Street Administrator for the Village of Saranac, effective December 10, 2013. All yeas.

#### Committee Reports

##### Parks & Recreation

Bowen inquired about whether the council would like the rail trail plowed. Council concurred that the asphalt portion of the trail be plowed, as time permits.

##### Public Safety

Mackey has not received a report this month, due to the fact that Deputy Charon is on leave.

Darby reported that the Fire Department open house to showcase the new fire truck was attended by approximately 30 people. The Ionia Sentinel printed an article and photo from the event.

The new fire truck was damaged at an accident scene two weeks ago. It was the third call the truck had been on. Acting Fire Chief Simmons is working with the insurance adjuster to coordinate repairs.

Budget – No report.

##### Buildings & Grounds

Per Whorley, the village will be receiving four computer monitors from Dorrell Priest, for use with the various security cameras.

Darby inquired about the repairs on the Fire Department roof. DPW Simmons contacted Associated Applications to schedule the repairs, but has not heard back from them at this time.

#### Streets

Bowen inquired if village engineers should begin surveying streets that the Street Committee has suggested for improvement in the 2014 budget year.

Darby suggested that it might be helpful for the council to see the projects suggested by the Streets Committee, prior to completing the survey. Klutman will provide detail for January council meeting.

Water & Sewer – No report.

#### Personnel

Per Darby, Council neglected to set a start date for Simmon's promotion to DPW Director, during the November council meeting. The Personnel Committee recommends December 1, 2013.

Motion was made by Klutman, supported by Whorley, to set Simmons's start date for December 1, 2013. All yeas.

Tony Koster began his employment with the village on Monday, December 2<sup>nd</sup>.

Dennis Bowen's last day of work will be December 23<sup>rd</sup> or 24<sup>th</sup>.

Bowen put together a binder detailing his job responsibilities. Also, Darby stated that Bowen has offered to be available on a consultant basis, should the need arise.

Public Comments – None.

#### Additional Business

Council discussed a letter received from the Ionia County Economic Alliance, requesting a \$500.00 investment from the Village of Saranac.

Motion was made by Mackey, supported by Simmons, to invest \$500.00 in the Ionia County Economic Alliance.

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Meeting adjourned at 8:38 p.m.

Roberta Jo Smith, Clerk