

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
June 9, 2014

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:02 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, trustees – Doll, Klutman, Mackey, Simmons, Whorley, DPW Simmons

Absent: None

Guests: None

Motion was made by Mackey, supported by Klutman, to approve the Regular Agenda. All yeas.

Public Comments – None.

Motion was made by Whorley, supported by Simmons, to accept the minutes of the May 19, 2014 Regular Meeting. All yeas.

Motion was made by Simmons, supported by Mackey, to approve the Treasurer's Report of May 31, 2014. All yeas.

Motion was made by Mackey, supported by Simmons, to approve the Accounts Payable of June 9, 2014, in the amount of \$57,495.54.

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

The Zoning Administrator's report was reviewed.

The Planning Commission did not meet.

Motion was made by Whorley, supported by Doll, to reappoint Kevin Klutman and Bob Vreeland to the Saranac Planning Commission with 3 year terms to expire the 2nd Monday of June 2017. All yeas.

Council reviewed a request from Michigan Bell Telephone Company d/b/a AT&T, to extend their existing METRO Act Permit with the Village of Saranac which expires 12/31/14, for a five year term expiring 12/31/19. Jim Doezeema, Village Attorney reviewed the document and advised Straubel via email, to sign the document.

Motion was made by Whorley, supported by Klutman, to extend Michigan Bell Telephone Company d/b/a AT&T's METRO Act Permit with the Village of Saranac for a five year term expiring 12/31/19.

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Darby was contacted by the Michigan Department of Transportation (MDOT) via email, concerning the fact that the Village of Saranac does not have a Title VI Plan. Recipients and sub-recipients of federal financial assistance are required to have a Title VI Plan.

Council reviewed a proposed "Village of Saranac Title VI Non-Discrimination Plan", prepared by Darby, utilizing a template provided by MDOT. In the document, Becky Straubel has been named the Title VI Coordinator for the Village of Saranac.

Motion was made by Klutman, supported by Simmons, to adopt the "Village of Saranac Title VI Non-Discrimination Plan", as presented. All yeas.

Per MDOT requirements, the Title VI Plan will be posted for public viewing on the Village of Saranac's website, at www.villageofsaranacmi.org.

Committee Reports

Public Safety

Council members reviewed Deputy Charon's Status Report and "Tip of the Month" for May.

Mackey has made contact with Sheriff Dale Miller, to schedule a meeting in regard to renewal of the Law Enforcement contract the Village of Saranac has with Ionia County. The current contract expires 2/28/15.

Per Darby, the fire engine is in Florida being repaired at this time.

Budget – No Report.

Parks & Recreation

Per Mackey, we are waiting on some outstanding title issues, in order to schedule a closing date for acquisition of property at 113 N Bridge Street.

DPW Simmons received a second quote for demolition of the building at 113 N Bridge Street, which is substantially lower than the first. He is hoping for one more bid to come in.

A second complaint/concern has been reported regarding the spiral fireman's pole at Scheid Park. It should be noted that numerous positive comments have been received. DPW Simmons spoke with the representative of All About Play, who confirmed that he has not received any complaints or defect notices about the spiral fireman's pole. Council discussed whether the issues could have occurred due to the age of the children, or possibly not using the equipment as intended. Council discussed options and concurred at this time, to note the concerns. DPW Simmons has appropriately investigated the concerns by contacting the sales company and confirming that there are no defect issues with the spiral fireman's pole. Village employees will continue to monitor the situation in the normal course of their daily duties.

DPW Simmons suggested placing a picnic table on village property located at the east end of the Dollar General parking lot. He has noticed that a school bus stops there daily, to pick up children. Council members concurred, but would like to monitor its use.

Buildings & Grounds – No Report.

Streets

The Streets Committee met and concurred with Fleis and VandenBrink's recommendations for crack sealing locations, to be included in the piggyback bid with the City of Ionia.

DPW Simmons explained his recommendation of installing a 60 foot yard drain, as a solution to the issue of water drainage on Weeks Street. He estimates the repairs to cost under \$2,000.00.

Motion was made by Klutman, supported by Simmons, to install a 60 foot yard drain at 297 Weeks Street, for a cost not to exceed \$2,000.00.

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Water & Sewer

A brush hog for mowing the banks of the sewer lagoons has been ordered and should be delivered this week, per DPW Simmons.

DPW Simmons explained to council members that he requested that Tuckertown Forge make an extension/lift assembly, to assist DPW employees with lifting the aerators at the WWTF, as a safety precaution. The unit cost \$213 and if it proves to be a workable solution, he would like to order three additional units. Council concurred.

Personnel

Per Darby, The Personnel Committee is close to completing their 6 month review for DPW Simmons.

The Personnel Committee received a request from a DPW employee for a wage increase. The committee discussed the request and is recommending that council not increase his rate of pay, at this time. The 2014/2015 budget has been set and wage reviews will be considered when work begins on the 2015/2016 budget year.

Per Darby, both DPW Rood and DPW Wittenbach have let their MFR's lapse. However, keeping them current, was not a condition of their employment. The Personnel Committee is reviewing the possibility of offering DPW employees an incentive for MFR certification.

Also, per Darby, performance reviews will be reinstituted at the fiscal year end, for DPW employees.

Additional Business

Simmons inquired about the outdated labor law posters in the fire department. Darby will forward subscription information to Straubel for review and comparison.

Public Comments – None.

Meeting adjourned at 7:54 p.m.

Roberta Jo Smith, Clerk