

VILLAGE OF SARANAC  
REGULAR MEETING MINUTES  
February 15, 2016

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, trustees – Klutman, Mackey, Simmons, Whorley, DPW Simmons

Absent: Doll

Guests: Brandon Mulnix, Jeanne Vandersloot

Motion was made by Simmons, supported by Klutman, to approve the Regular Agenda. All yeas.

Public Comments – None.

Brandon Mulnix was in attendance, to determine if he is interested in filling the vacant Village Trustee position.

Klutman proposed increasing Street Mills for the upcoming budget year, but due to lack of discussion prior to budget preparation, the topic was tabled.

Motion was made by Whorley at 7:05 p.m., supported by Simmons, to open the Public Hearing to set the property tax millage and approve the budget for fiscal year March 1, 2016 through February 28, 2017. All yeas.

No public comments were offered on the proposed budget and millage rate to support it.

Motion was made by Whorley, supported by Simmons, to close the Public Hearing at 7:10 p.m. All yeas.

Various questions were asked and answered regarding the proposed 2016/2017 budget. It was noted that the proposed millage rate of 13.4321 mills for 2016 is unchanged from the 2015 rate.

Motion was made by Klutman, supported by Whorley, to approve the property tax millage for 2016 as follows: General Fund – 10.4321 mills, Streets – 3.0000 mills, for a total of 13.4321 mills.

Roll call vote: yeas – Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – Doll.

Motion was made by Mackey, supported by Klutman, to approve a 1% Administrative Fee to be added to 2016 property tax bills.

Roll call vote: yeas – Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – Doll.

Motion was made by Whorley, supported by Mackey, to approve the budget for fiscal year March 1, 2016 through February 28, 2017 in the amount of \$1,273,667.00, as presented.

Roll call vote: yeas – Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – Doll.

Council reviewed Allied Mechanical Service's Final Application for Payment for the WWTF Pump Station Project.

Motion was made by Mackey, supported by Simmons, to approve Allied Mechanical's Application for Final Payment in the amount of \$6,745.00.

Roll call vote: yeas – Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – Doll.

Motion was made by Whorley, supported by Simmons, to accept the minutes of the January 11, 2016 Regular Meeting. All yeas.

Motion was made by Mackey, supported by Klutman, to approve the Treasurer's Report of January 31, 2016. All yeas.

Various Accounts Payable items were reviewed.

Motion was made by Whorley, supported Simmons, to approve the Accounts Payable of February 15, 2016, in the amount of \$63,818.28.

Roll call vote: yeas – Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – Doll.

The Zoning Administrator's January 2016 Report was reviewed.

Council also reviewed and discussed Vandersloot's findings and conclusions regarding sponsor sign inquiries.

Council reviewed Vandersloot's memo regarding amendment to the Village Ordinance regarding Sidewalks. Vandersloot suggests amendment to this ordinance for compatibility with the sign amendments to the Zoning Ordinance, which were adopted at the January 11, 2016 council meeting.

Council reviewed proposed Ordinance #98 prepared by Vandersloot. The Ordinance amends Article III, Chapter 22 of the Village of Saranac Code of Ordinances, to permit sidewalk sandwich board signs.

Motion was made by Klutman, supported by Whorley, to adopt Ordinance #98 which Amends Article III, Chapter 22, Streets, Sidewalks and Other Public Places to Permit Sidewalk Sandwich Board Signs, as presented.

Roll call vote: yeas – Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – Doll.

The Planning Commission did not meet.

### Committee Reports

#### Public Safety

Council members reviewed Deputy Jack Pieters Law Enforcement Report for January 2016.

Straubel, DPW Simmons and retired DPW Bowen were subpoenaed to testify at an evidentiary hearing involving a traffic stop in the Village of Saranac. Straubel summarized the court proceedings for council members. Village Attorney Jim Doezema has been consulted to provide council with direction.

Mackey reported that the annual Fire Board meeting was held and went well.

#### Budget

The Budget Committee met and recommended the budget that was approved tonight after the Public Hearing that was held to receive comments on said budget.

### Parks & Recreation

The Committee met with Rick Stout, Fleis & VandenBrink Engineer, to continue discussions of improvements to the Trailhead property at the boat launch. The deadline for application of a MDNR Trust Fund Grant is April 1<sup>st</sup>.

A Public Hearing must be held regarding the grant submittal. Straubel will confer with Stout on the timing of the Public Hearing and any other requirements that need to be met before the April 1<sup>st</sup> deadline.

Per Darby, the Parks & Recreation Committee Chair is finding it difficult to schedule meetings, due to his work schedule. Mackey agreed to chair the committee on an interim basis.

### Buildings & Grounds

Straubel reported that Durk Piersma of Durk's Works, has assisted the village with purchasing and installing (3) new DVR's for remote surveillance camera locations. Piersma has recommended that the village consider purchasing new cameras for the locations as well. The current cameras are aged and have poor resolution. Council members support this recommendation and advised Straubel/DPW Simmons to move forward with the project.

### Streets

Klutman informed council of his conversation with the Ionia County Road Commission, regarding the chip and seal project for 2016. It is Klutman's understanding that Ionia County will be working with Montcalm County this year, as opposed to hiring an outside contractor. DPW Simmons will contact Ionia County for additional details and report back to council next month.

### Water & Sewer

Straubel will prepare a proposal for water/sewer rate increases for the March council meeting.

Personnel – No report.

### Additional Business

Simmons thanked the council for allowing the Saranac PAC (parent-alumni council) to use the village office for their meetings. Council approved the group's continued use of the conference room, as long as their meeting dates/times don't conflict with Village meetings.

Darby reported on the status of the Saranac Promise program and encouraged council members to pledge a monetary contribution.

DPW Simmons stated that Spring Clean Up is scheduled to begin Tuesday, April 26<sup>th</sup>.

Public Comments – None

Meeting adjourned at 8:37 p.m.