

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
January 13, 2020

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. at the Saranac Village Office, 27 N Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Straubel, DPW Simmons; Trustees – Doll, Hooper, Klutman, Mulnix, Simmons, Whorley

Absent: None

Guests: None

Motion was made by Mulnix, supported by Simmons, to approve the Regular Agenda. All yeas.

Public Comments – None.

Motion was made by Mulnix, supported by Simmons, to accept the minutes of the December 9, 2019 Regular Meeting. All yeas.

Motion was made by Doll, supported by Simmons, to accept the Treasurer's Report of December 31, 2019. All yeas.

Various Accounts Payable items were reviewed and questions answered.

Motion was made by Mulnix, supported by Hooper, to approve the Accounts Payable of January 13, 2020, in the amount of \$110,790.04.

Roll call vote: yeas – Doll, Hooper, Klutman, Mulnix, Simmons, Whorley, Darby; nays – none; absent – none.

Council reviewed proposed Resolution No. 011320 regarding MDOT Contract No. 19-5595 for the Center Street reconstruction project.

Motion was made by Whorley, supported by Simmons, to adopt Resolution No. 011320, a resolution to accept Contract No. 19-5595 by and between the Michigan Department of Transportation (MDOT) and the Village of Saranac for the Center Street reconstruction project, and to authorize Becky Straubel, Village Treasurer, to sign said contract.

Roll call vote: yeas – Doll, Hooper, Klutman, Mulnix, Simmons, Whorley, Darby; nays – none; absent – none.

Council reviewed a proposed Agreement submitted by Ionia County, for continued Sheriff's Office Services through February 28, 2025. The only change from the previous 5-year contract is the rate per hour, which reflects a 2% increase per year. Straubel pointed out to council members, that the last paragraph on page 2 states that "the actual rate increase each year will be based on actual costs, but will be no more than the 2% increase, whichever is lower."

Motion was made by Mulnix, supported by Klutman, to accept the ICSO Agreement (as amended with correct dates), for the period of March 1, 2020 through February 28, 2025.

Roll call vote: yeas – Doll, Hooper, Klutman, Mulnix, Simmons, Whorley, Darby; nays – none; absent – none

The Zoning Administrators Report for December 2019 was reviewed.

Planning Commission Report

Klutman reported on the Planning Commission's January 8th meeting. PC members reviewed a proposed site plan for the Harker House at 234 Vosper Street. A Special Meeting of the PC is being held Wednesday, January 15th to further review the site plan with Tim Johnson of MainStreet Planning. If all goes well, a Public Hearing will be scheduled for Wednesday, February 5th, to consider Mark Schaafsma's application for a Special Use Permit for the Harker House project at 234 Vosper Street.

Committee Reports

Budget

DPW Simmons would like to budget for a new tractor, as the clutch went out on the New Holland tractor, once again. Council members concurred to include for consideration, the purchase of a new tractor in the draft budget. Final budget numbers will determine whether the purchase is feasible in the upcoming budget year.

Law Enforcement

Council reviewed Ionia County Sheriff Office stats for Village of Saranac patrol for December 2019.

Public Safety

Darby reported that the annual Fire Board meeting is scheduled for Monday, January 20th at 7:00 p.m. at the Saranac Village Office. Darby, Straubel and Hooper will attend the meeting.

Parks & Recreation

Mulnix reported that the committee met and discussed budgeting for engineering services in 2020/2021, for construction of a new restroom facility at Scheid Park in 2021/2022.

Streets – No report.

Buildings & Grounds – No report.

Water & Sewer

DPW Simmons informed council members of a water/sewer situation that developed last week at a property on Mill Street. DPW Simmons will attempt to resolve any issues that may arise, by communicating with the contractor and the homeowner.

DPW Simmons apprised council of the status at the WWTF. He is pumping 2/3 more water per day and is concerned about the level of the ponds. Darby suggested contacting Dennis Bowen and/or EGLE, for direction.

Personnel

Darby stated that the PC met and discussed budget items for the 2020/2021 fiscal year.


DPW Simmons reported that he conducted annual employee reviews with Brad, Roy & Tony. He also informed council that he appointed Tony as "Lead" DPW employee, and relieved Brad of said duty.

In light of this information, Darby suggested that the Personnel Committee reconvene to review the 2020/2021 budget items they previously discussed.

Public Comments – None.

Additional Business – None.

Meeting adjourned at 7:50 p.m.



Becky A. Straubel, Treasurer/Deputy Clerk