

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
July 13, 2020

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. at the Saranac Village Office, 27 N Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Straubel, DPW Simmons; Trustees – Doll, Klutman, Mulnix, Simmons

Absent: Hooper, Whorley

Guests: Eric Moyer, Sue Nystrom, Steve Trierweiler, Mark Talcott, Bob Vreeland, Frank & Darcy Holshoe

Motion was made by Mulnix, supported by Simmons, to approve the Regular Agenda. All yeas.

Public Comments

Sue Nystrom, Village resident at 261 Weeks Street, was in attendance to inform council of the driveway drainage issue she has every time it rains. DPW Simmons confirmed that due to the fact that there's no storm drain in that area, the water flows into the end of Nystrom's driveway. Nystrom acknowledged that the DPW crew has always cleaned/restored the washed-out area when she calls, but is hoping for a more permanent solution to the problem. Council members and guests discussed potential remedies. DPW Simmons will research and provide council with cost estimates.

Frank and Darcy Holshoe were in attendance to introduce themselves as the new owners of 60 S Bridge Street (former Saranac Brand Foods location). They own a growing business, Saranac Auto Lights, and needed a place to store auto parts (mostly headlights and taillights) that they purchase used, and sell on eBay. They stated they will be looking for approximately 5 employees within a month or two.

Steve Trierweiler introduced himself to council. Trierweiler has submitted an application for one of the vacant positions on the Planning Commission. He attended the PC's July 1st meeting and is in attendance tonight in the hopes of being appointed by the council to serve on the Planning Commission. Trierweiler lives outside of the Village of Saranac limits. By Village ordinance, two members of the PC can be non-residents of the Village. Trierweiler stated that he would like to become more involved and serve in the community of Saranac. He is a Project Engineer and believes that he could utilize his skills in project management to help benefit the Saranac community.

Motion was made by Klutman, supported by Mulnix, to appoint Steve Trierweiler to the Planning Commission to serve a term to expire the 2nd Monday of June 2022. All yeas.

Eric Moyer, lifetime resident of Saranac, was in attendance to propose a disc golf course in the Village. Moyer provided council members with two handouts regarding the benefits of disc golf, and a map of his proposed location for the course.

DPW Simmons pointed out that the property on the map is not Village owned property.

Darby suggested that Moyer meet with the Parks Committee to further discuss his ideas.

Motion was made by Mulnix, supported by Klutman, to accept the minutes of the June 8, 2020 Regular Meeting. All yeas.

Motion was made by Simmons, supported by Doll, to accept the Treasurer's Report of June 30, 2020. All yeas.

Various Accounts Payable items were reviewed and questions answered.

Mulnix inquired whether reoccurring expenditures could be noted as such on the A/P report with an asterisk (*).

Motion was made by Doll, supported by Mulnix, to approve the Accounts Payable of July 13, 2020, in the amount of \$109,830.36.

Roll call vote: yeas – Doll, Klutman, Mulnix, Simmons, Darby; nays – none; absent – Hooper, Whorley.

Zoning Administrator Report

The Zoning Administrator's Report of Services for June 2020 was reviewed.

Planning Commission Report

Klutman reported on the Planning Commission's July 1st meeting. The PC voted to recommend that council adopt Ordinance #107, an Ordinance to amend the Zoning Ordinance to allow dwelling units in the CBD as a permitted use. DPW Simmons brought council's attention to item "E" on page two of the proposed ordinance. He explained his issue with the language regarding parking. Council members concurred, and decided to table the topic and request that the PC revise the parking language.

Council revisited the topic of enlisting Tim Johnson's services to review an Adaptive Reuse Special Use Permit application from a potential purchaser of 41 Parsonage Street. Council reviewed Vandersloot's email in which she summarizes potential challenges with this particular application, and that she feels that Johnson's guidance is needed.

Motion made by Klutman, supported by Simmons, to enlist the services of Tim Johnson of MainStreet Planning to review an AR SUP application and site plan for 41 Parsonage Street, for an amount not to exceed \$2,000.00.

Roll call vote: yeas – Klutman, Mulnix, Simmons, Darby; nays – Doll; absent – Hooper, Whorley.

Committee Reports

Budget – No report.

Public Safety

Council received Ionia County Sheriff Office stats for Village of Saranac patrol for June 2020.

Straubel informed council that a Village resident on south Bridge Street, inquired whether the Village could place a digital speed limit sign on Bridge Street between Washington Street and the south Village limits. Straubel will contact the Ionia County Sheriff Office regarding the request.

Per Chief Simmons, two ladders and a ladder rack were recently damaged on Engine 6 at an accident site. Straubel filed an incident report with MML.

Parks & Recreation – No report.

Streets

Council members reviewed Fleis & VandenBrink's proposal for construction engineering services for the Center Street reconstruction project for an amount not to exceed \$89,900.00.

Motion was made by Mulnix, supported by Doll, to accept Fleis & VandenBrink's proposal for construction engineering services for the Center Street reconstruction project for an amount not to exceed \$89,900.00.

Roll call vote: yeas – Doll, Klutman, Mulnix, Simmons, Darby; nays – none; absent – Hooper, Whorley.

DPW Simmons reported that approximately 15-20 residents on Center Street had not responded to notices left in their door regarding inspection of water meters and piping. Straubel will send letters to those who have not responded, as failure to inspect prior to starting the Center Street project could cause work delays and/or extended service downtime.

Buildings & Grounds – No report.

Water & Sewer – No report.

Personnel

DPW Simmons reported that the annual MRWA conference has been cancelled. DPW employees earn continuing education credits toward maintaining their water and sewer certifications, by attending this event. To avoid having their certifications lapse, DPW employees will have to find alternate training events or classes to earn the required credits. Allowing a certification to lapse would have a direct effect on pay rate, as DPW employees receive \$1/hr. for water certification and \$1/hr. for sewer certification. It was suggested by Darby that they may want to seek online learning opportunities.

Straubel provided council members with a revised Food Truck Ordinance for review. Discussion followed regarding Special Events, signage and annual fee. Straubel will make additional revisions to incorporate council's suggestions and council will review at their next meeting.

Council revisited the idea of adopting an ORV Ordinance, to allow ORV's to operate on Village streets. Council members presented varying opinions on the topic and decided to vote on whether to pursue the drafting of a proposed ordinance.

Motion was made by Doll, supported by Mulnix, that Straubel prepare an ORV ordinance, using Ionia County's as a template, to allow ORV's to operate in the Village.

Roll call vote: yeas – Doll, Mulnix, Darby; nays – Klutman, Simmons; absent – Hooper, Whorley.

Council members concurred that the time is now, to revisit the stance that was taken with the adoption of Ordinance #104 in July of 2019, Prohibiting Marijuana Establishments in the Village of Saranac. Straubel will consult with Doezeema on the topic, as well as review the ordinances of surrounding communities and provide council with a draft for their review.

Council members received a copy of Utility Financial Solution's Financial Projection Report that was prepared in conjunction with the SAW Grant.

The Water & Sewer Committee will reference this document when considering future water and sewer projects and billing rates.

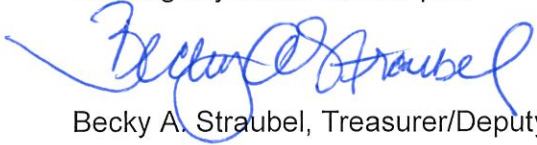
Council reviewed a letter submitted by a concerned citizen regarding mowing of the Nature Park and how it affects monarch caterpillars/butterflies. DPW Simmons stated that while he understands the concern, safety of park users has to be the main concern.

Straubel shared with council, a letter received from Rhonda Lake, candidate for Ionia County Register of Deeds.

Public Comments – None.

Additional Business

Meeting adjourned at 8:59 p.m.

A handwritten signature in blue ink, appearing to read "Becky A. Straubel", is written over the printed name.

Becky A. Straubel, Treasurer/Deputy Clerk