

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
December 14, 2020

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. via Zoom, a virtual platform.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Straubel; Trustees – Doll, Klutman, Mulnix, Simmons, Ricket
Absent: DPW Simmons
Guests: Whorley

Motion was made by Mulnix, supported by Doll, to approve the Regular Agenda. All yeas.

Public Comments – None

Sharon L. Darby took the Oath of Office for Village President, term to expire November 2024.

Brandon Mulnix, Jason Ricket and Christine Simmons took the Oath of Office for Village Trustee, terms to expire November 2024.

Motion was made by Darby, supported by Doll, to appoint Jaye Whorley to the Village Trustee vacancy that was created when Michael Hooper did not run in the November 2020 for a 2-year term.

Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Darby; nays – none; absent – none.

Jaye Whorley took the Oath of Office for Village Trustee, term to expire November 2022.

Law Enforcement Report

Council reviewed Ionia County Sheriff Office stats for Village of Saranac patrol for the month of November 2020.

Motion was made by Mulnix, supported by Doll, to accept the minutes of the November 9, 2020 Regular Meeting. All yeas.

Motion was made by Doll, supported by Klutman, to accept the Treasurer's Report of November 30, 2020. All yeas.

Various Accounts Payable items were reviewed and questions answered.

Motion was made by Whorley, supported by Simmons, to approve the Accounts Payable of December 14, 2020, in the amount of \$207,252.13.

Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley, Darby; nays – none; absent – none.

Zoning Administrator Report

The Zoning Administrator's Report of Services for November 2020 was reviewed.

Planning Commission Report

Klutman reported that the Planning Commission did not hold their regularly scheduled meeting for December, as there was no old business to address or new business pending.

Committee Reports

Budget

Straubel reported that she is waiting on sewer capital outlay numbers from Fleis & VandenBrink.

Public Safety

Darby reported on her findings regarding firefighters/first responders and work comp benefits related to COVID-19.

Parks & Recreation

Mulnix reported that the Parks Committee met and have would like to budget for professional services to submit a grant application for improvements and restroom facility at Scheid Park. Straubel reported that she was working on a Request for Proposal for the project.

Whorley suggested that council consider eco-friendly/energy saving options in such areas as lighting, hand dryers, ventilation system, sinks & toilets and heating. These items could potentially result in a higher "score" on the grant application.

Council discussed the fact that the Trailhead restrooms have been closed since the second COVID-19 surge. Darby inquired whether they should be re-opened. Klutman suggested waiting until spring, after COVID-19 vaccinations have been made available to the general public. Council members concurred with Klutman's rationale.

Streets

Klutman reported that the Streets Committee met and would like to include in next years' budget, \$30,000 for chip/seal (Mill Street) and \$5,000 for crack/seal on various streets.

Doll mentioned that there are substantial ruts on the sides of Church Street, most likely due to increased traffic during the Center Street project.

Buildings & Grounds – No report.

Water & Sewer

Darby reported that she authorized a \$500 expenditure for submittal of a grant application to EGLE for the Drinking Water Asset Management (DWAM) Grant Program. This is a 100% grant program, so if the Village is awarded the grant, there will be no costs to the Village, but great benefits.

Personnel

Darby informed council members of a potential safety and communication issue with a Village employee due to a suspected medical situation. Darby will provide further information as the situation unfolds.

Darby also informed council members of another situation that needs to be addressed. The Employee Handbook includes a section on "Volunteer Firefighter Duties". That section states that it's desirable that all DPW employees maintain an MFR certification to assist with emergency situations during their shift. If an MFR is not maintained, DPW employees are still expected to assist in a limited capacity, including, but not limited to the following; fire suppression, traffic control, apparatus driver and CPR. This standard is not being followed as it should be. The Personnel Committee will be discussing a resolution and will keep council informed.

Public Comments – None.

Additional Business

With the addition of a new council member, Jason Ricket, and the vacancy created by Hooper's term ending, Darby inquired about committee assignments.

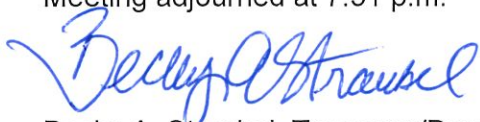
Ricket stated that he would take Hooper's place on Public Safety and would also like to be on Parks & Rec.

Klutman agreed to relinquish to Ricket, his position on Parks & Rec.

Mulnix stated that he would take Hooper's place on the Personnel Committee and that he would like to stay on Parks & Rec.

All other committee appointments are to remain as is.

Meeting adjourned at 7:51 p.m.



Becky A. Straubel, Treasurer/Deputy Clerk