

VILLAGE OF SARANAC  
REGULAR MEETING MINUTES  
June 12, 2017

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. at the Saranac Village Office, 27 N Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Straubel, DPW Simmons  
Trustees – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley  
Absent: Smith  
Guests: Jason Mellema, Emma Pachulski, Deputy Bindus, Deputy Somer

Motion was made by Mulnix, supported by Simmons, to approve the Regular Agenda. All yeas.

Public Comments

Deputy Somer informed council that he is being deployed overseas and will not return until January 2018. He introduced Deputy Bindus as his replacement for daytime coverage in the Village of Saranac.

Emma Pachulski introduced herself as a Saranac High School student, who will be starting her Senior year this fall. She was in attendance to observe council meeting proceedings, in preparation for attending Girl's State at MSU this summer.

Jason Mellema, Superintendent for the Ionia County Intermediate School District, was in attendance to inform council members of the Special Education Headlee Restoration Millage that will be on the ballot of the Tuesday, August 8<sup>th</sup> election. Mellema provided council members with a flyer in explanation of the proposal. Mellema also answered numerous questions posed by council members.

Motion was made by Simmons, supported by Whorley, to accept the minutes of the May 8, 2017 Regular Meeting. All yeas.

Motion was made by Mulnix, supported by Klutman, to approve the Treasurer's Report of May 31, 2017. All yeas.

Various Accounts Payable items were reviewed.

Motion was made by Doll, supported by Ricket, to approve the Accounts Payable of June 12, 2017, in the amount of \$107,889.61.

Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley, Darby; nays – none; absent – none.

The Zoning Administrator's Report for April 2017 was reviewed.

The Planning Commission did not meet.

Council discussed a letter of request for financial support in the amount of \$550 from the Ionia County Economic Alliance.

Motion was made by Mulnix, supported by Ricket, to make a financial contribution to the ICEA in the amount of \$550, as requested.

Roll call vote: yeas – Mulnix, Ricket, Simmons, Whorley, Darby; nays – Doll, Klutman; absent – none.

Motion was made by Klutman, supported by Simmons, to re-appoint Bob Vreeland and Tony Koster to the Saranac Planning Commission with 3-year terms expiring the 2<sup>nd</sup> Monday of June, 2020. All yeas.

Council reviewed a proposed Performance Resolution for Governmental Agencies. The resolution is required by MDOT for purposes of issuing permits to a municipality, to work within State Highway Right of Way. The Bridge Street project will require such a permit.

Motion was made by Ricket, supported by Klutman, to adopt the MDOT Performance Resolution for Governmental Agencies, as proposed and presented. All yeas.

Council reviewed a Wellhead Protection Program (WHPP) Renewal proposal submitted by Fleis & VandenBrink Engineering, in the amount of \$7,500.00. Grant assistance is available through the MDEQ at a minimum of 50%. Grant applications are due by June 15, 2017.

Motion was made by Simmons, supported by Mulnix, to accept Fleis & VandenBrink's proposal as presented, to update the Village of Saranac WHPP for a contracted amount of \$7,500 and to apply for a grant through the MDEQ for a minimum of 50% of this cost.

Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley, Darby; nays – none; absent – none.

### Committee Reports

#### Public Safety

Council received an incident report for May from the ICSD, as well as a "Summer Crime Prevention Tips" prepared by Deputy Somer. The "Tips" document was posted on the Village Facebook page.

Council discussed concerns and possible solutions regarding ongoing challenges with Life EMS. Darby will contact their Director, to discuss items of concern.

Budget – No report.

#### Personnel

Darby reported that the Personnel Committee received a request from Village employees regarding pay scales/salary ranges. The committee is researching the topic with input from MML's annual Wage & Salary Survey.

#### Parks & Recreation

Mulnix reported that the Parks & Recreation Committee is recommending that council deny the recent request from a Village resident, to install a disc golf course at the Village Nature Park. Council members concurred with the committee's recommendation. Mulnix will convey this to the resident who made the request.

Per DPW Simmons, the roof on the south (green) pavilion is scheduled to be replaced June 14<sup>th</sup>.

Mulnix reported that the Parks Committee will be meeting with Rick Stout on 6/15 to discuss the status of the Trailhead project as well as updating the Recreation Master Plan which expires 12/31/17.

### Streets

The committee met to discuss the sizable sink hole by Independent Bank's parking lot entrance, and authorized its repair as soon as possible.

Per Klutman, the drainage issue on Main Street is improving.

Ricket suggested that the Village consider establishing a bike lane on Bridge Street, to tie the downtown in with Village trail systems. Council members responded positively to the idea, and requested that DPW Simmons consult with Fleis & VandenBrink on feasibility.

Buildings & Grounds – No Report.

### Water & Sewer

Per DPW Simmons, the water tower project has gone well. Exterior painting is complete and the tower is currently being filled. The only item left before putting the tower back on-line, is to test the water.

Per DPW Simmons, he recently completed a round of lead and copper testing. Two out of twenty lead results were above the action level set by the MDEQ. The homeowners have been notified accordingly.

### Public Comments

Pachulski thanked the council for allowing her to observe their proceedings. After attending Girl's State, she is required to do a presentation on what she learned. She may attend a future meeting, to make her presentation to the Village Council.

### Additional Business

DPW Simmons will contact Kerkstra Service, to arrange for a portable restroom to be placed at the Boat Launch Park near the RailTrail, as in past years.

DPW Simmons informed council members that he received a quote in the amount of \$2,367 for fencing to enclose the new backup generator at well 5. Council members concurred that this is a necessary security item.

Meeting adjourned at 8:05 p.m.



Becky A Straubel, Deputy Clerk/Treasurer